# Maiya Ali

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## EDUCATION

**The University of Georgia (UGA)** - Athens, GA
***Bachelor of Business Administration in Finance***, **May 2018**
*Minor: Communication Studies*

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## SKILLS

- Proficient in Microsoft Office (Microsoft Word, Excel, Access, PowerPoint)
- Proficient in Adobe Photoshop
- Proficient in Mac OS and Windows
- Knowledge of HTML

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## PROFESSIONAL EXPERIENCE

**Style Advisor**, ***Justice***, Atlanta, GA, **June 2016 - Present**

- Assisting girls ages 7 to 14 in expressing their individuality and self-confidence through fashion.
- Serving tween girls by building self-esteem, achieving company sales, and fully understanding the impact of my role.
- Performing jobs within the safety practices and procedures established by Tween Brands

**Sales Associate**, ***Dressbarn***, Jacksonville, FL, **June - August 2015**

- Engaged customers with a friendly attitude and provided them with product recommendations
- Increased product knowledge by working in different areas in the store
- Ensured floor displays were properly assembled according to organization charts

**Games Attendant**, ***Six Flags over Georgia***, Lawrenceville, GA, **May 2014 - August 2014**

- Provide friendly, clean, fast, and safe guest service in the amusement park
- Sell the skill game to guests, operate games, and explain rules of assigned unit
- Maintain an even cash bank or register by handling all cash transactions accurately

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## LEADERSHIP AND PHILANTHROPIC EXPERIENCE

**Business Director**, ***Infusion Magazine***, UGA - Athens, GA, **August 2016 - Present**

- Provide input on all Infusion happenings related to money transactions
- Supervise advertising chief and assisted the advertising team to meet the goal of $1500 revenue per semester
- Managed budget spreadsheet and compared to the senior coordinator's version at biweekly meetings

**Treasurer**, ***Pamoja Dance Company***, UGA - Athens, GA, **August 2015 - Present**

- Works closely and attends budget meetings with the advisor
- Keeps accurate financial records of deposits and expenditures
- Maintain accurate ticket records and fill out appropriate forms for ticket orders

**Treasurer**, ***Building 1516 Hall Council***, UGA - Athens, GA, **August 2014 - May 2015**

- Attended all evening Hall Council meetings and General Body meetings
- Recorded money spent by the hall using spreadsheets and giving financial advice
- Allocated money to programs created by Resident Assistants, Class Advocates, and Hall Council Members

**Member**, ***National Association of Black Accountants (NABA)***, UGA - Athens, GA, **August 2015 - Present**

- Attends monthly General Body meetings
- Develops professional and networking skills
- Interacts with other students who wish to have a future in the accounting or finance profession